

Everett School Employee Benefit Trust
Agenda
Wednesday, November 14, 2012
Administrative Service Center
Boardroom
4:00-6:00 p.m.

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes from the September 19, 2012 Meeting
4. Financials – Darla Vanduren
 - a. Monthly financials
5. Consultant Report – Jayson Davidson
 - a. Investment Summary Review
 - b. Annual investment policy review and recommendations from investment consultant
 - c. Review performance of investment manager(s)
6. Human Resources – Randi Seaberg
 - a. Quarterly EAP report
 - b. Open enrollment update
7. Wellness Program – Gail Buquicchio
 - a. Monthly report
8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
Annual **December** meeting topics:
 - ✓ Fiduciary Liability Insurance Renewal (Darla)
 - ✓ Approval of annual Trust budget (Darla)
 - ✓ Approval of annual investment policy review by Trustees
9. Other
10. Adjournment

Next Meeting
December 12, 2012
4:00 – 6:00 p.m.